

CLIVE PARISH COUNCIL

COUNCIL MINUTES 16 JAN 2025

Minutes of the Clive Parish Council meeting, held in Clive Village Hall on Thurs 16th Jan 2025, at 7.30pm.

Present: Cllrs Ian Donoghue (Vice Chairman), Sandy Goldwyn (Chairman), Lisa Morgan, Andrew Rushworth, Peter Slark.

In attendance: Lydia Bardsley (Proper Officer), Cllr Simon Jones (Shropshire Council), Rob Piper (RAF Shawbury), John Darlow, Cathy Dixon, and Jack Heath (Renshaw's Field Association), Public: 4

Meeting started at 7.30pm

101/24: CHAIRMAN'S WELCOME

The Chairman welcomed everyone and opened the meeting.

102/24: TO RECEIVE APOLOGIES FOR ABSENCE

Apologies had been received from Cllr Mark Haines-Eynon and Cllr Rob Dennis. It was **RESOLVED** to note these apologies.

103/24: DISCLOSURE OF PECUNIARY INTERESTS & DISPENSATION REQUESTS

No declarations made.

104/24: OPEN FORUM

A period set aside to allow the public the opportunity to speak on an agenda item (maximum 3 minutes per person).

Public participation is only permitted during this session and is at the Chairman's discretion.

It was agreed to receive public comments at the same time as agenda item 107/24a Storm damage and Renshaw's Field trees.

105/24: MINUTES

To approve and authorise signing the [Council meeting minutes dated 21 Nov 2024](#).

It was **RESOLVED** to approve and sign the above minutes as a true and accurate record.

It was **RESOLVED** to bring forward agenda items: 114/24b RAF Shawbury Report, and 114/24c Shropshire Councillor's report.

114/24: REPORTS

b) RAF Shawbury - Consider a report

The Chairman welcomed Rob Piper to the meeting, and he gave the following report:

- **Night Flying**

The next period is from 20 January until 7 March. Night flying periods are usually for seven weeks with three weeks in between periods. There will be posts on the RAF Shawbury Facebook/Twitter advising on the night flying periods and they are grateful for the tolerance of this essential training. There is also information on the RAF Shawbury webpage with contact details for complaints or concerns. Night flying will commence typically 30 mins after sunset and may continue until 02:30.

- **Airfield Works Programme**

Work is progressing well. Where possible the main Contractor is sub-contracting local companies to bring benefit to the local area and lower the carbon footprint wherever possible.

- **Hi-Viz for Horse Riders**

Recent hi-vis restock has been allocated, new stock should be available again in March/April 2025. Watch social media posts (Facebook and X) or [website](#), for information on their High Visibility Campaign for 2025.

- **Drones**

Please check the [Drone Code](#) on the CAA website to be aware of restrictions near all airfields, civil and military.

- **Aries Magazine**

The [Winter Edition \(2024 Edition 4\)](#) is available online

- **Course Community Projects**

They are seeking ideas for Community Projects for 2025, trainees are usually available to help for a day as a willing workforce, but tools and equipment would need to be provided. Please be flexible with dates as time for course projects is timetabled.

The Chairman thanked Rob Piper for the report and he left the meeting at: 19.34.

c) Shropshire Councillor's Report - Consider a report from SC Cllr Simon Jones

The Chairman welcomed SC Cllr Simon Jones to the meeting and he gave the following report:

- Shirehall relocation – public meetings will continue at Shirehall until mid-Feb at least. Expect first Full Council meeting at Guildhall will be 27th Feb 2025.
- Govt funding - Shropshire is the 3rd lowest funded of all counties. Position is unsustainable, with increased costs, requested uplift of 35%-50% for Care Providers, and NICs and National Minimum Wage increases. Removal of rural services delivery grant (≈£9M) is key pressure, and major reduction in social care funding, effectively represents a loss of £16M. In rural areas where people are geographically dispersed, it already costs more to provide local services.
- Local plan –SC were aiming for ca. 1100 houses/pa, but inspectors say ca. 1900/pa is needed.
- Petition calling for reversal of Household Recycling Centre booking system. Alternative is full closure of 2/5 HRCs. If residents pay someone to dispose of their rubbish it becomes commercial waste and resident will be responsible if waste is subsequently fly-tipped. There is no excuse or justification for fly-tipping.
- Personal Social Services Adult Social Care Survey – if you receive a letter requesting your views please do complete it (runs until March 2025).

Chairman thanked SC Cllr Jones for his report.

It was **RESOLVED** to resume the normal order of agenda items.

106/24: CLERK REPORT - Consider matters arising since the last Council meeting

The Clerk's report had been circulated previously and was **NOTED**.

107/24: PARISH MATTERS – Council to discuss and agree actions

a) Storm damage and Renshaw's Field trees – Council to receive RFA report and correspondence from residents

The Chairman welcomed John Darlow from Renshaw's Field Association who gave the following report:

- Limited funding for ongoing costs. Progress has been made in last 2 years thanks to help from Clive PC, and RFA have had look at internal funding. The RFA finances and forecasts were considered.
- Fallen tree during Storm Darragh causing damage to property. Area made safe as possible at the time, tree removed next day. Arborist inspected trees, there is work to be done but no immediate risks identified. Quotes from tree surgeon being reviewed by RFA, plan to do work soon afterwards. Planning application has been submitted for this, no comments on planning portal yet.
- Insurance – public liability insurance needs to remain intact. Insurers (Zurich) are aware of situation, and have received copies of previous tree reports. Insurers (RFA and resident with property damage) should be in contact with each other re. damages.
- TPO - If trees are deemed healthy and no concerns are highlighted in tree inspection report, it would be difficult to justify lifting the TPOs. It was emphasised that a tree report will never say that a tree will never fall down, as this cannot be guaranteed. It is not RFA's intention to pursue removal of TPOs.
- Correspondence from residents, re. serious concerns about trees adjacent to properties, safety and risk to life. The residents' preference is for removal of trees adjacent to their properties, and 1 resident had offered to cover the cost of felling the 1st tree, closest to Drawwell. RFA have replied to this correspondence. RFA understands that 1 resident has had a hazard risk assessment done at their own cost but RFA don't know content of this. If RFA's insurers were no longer willing to underwrite them, then they would be having a different conversation. Lots of hard work going on in background, very difficult situation for everyone, which needs to be resolved.
- Clarified that there has been no communication from Village Hall Management Committee.
- RFA must pay for necessary tree works and replace the tree that fell due to TPO. There are insufficient funds

to deal with another loss of tree or large amount of tree works. Various options considered by RFA:

- a) Grants – not really applicable for building up reserves.
 - b) Fundraising - feel little interest from community even though field is for community benefit.
 - c) Crowdfunding - feels inappropriate as matter is divisive, some people want to keep trees, while others want them removed.
 - d) Part disposal and investment opportunity – viable option, but would not be a popular option.
 - e) Clive PC funding – support has been welcome, but £500pa is less than what neighbouring playing fields receive in PC support, especially seeing as field is for whole community benefit.
- RFA is mindful of Clive PC's provisional budget and precept increase for 2025-26, but note that provisional increase per household is not significant. RFA have no specific proposals at this point, but ask Clive PC to consider the position the RFA is in. RFA want to give Clive PC full understanding of finances, and for the PC to look at long term funding options, and ongoing commitment to the field, e.g. what does PC plan to do with funds no longer needed once field loan is paid off.

There followed a period of questions from the public to the RFA representatives, which raised concerns about the quality of previous tree inspection reports (as no risk was identified prior to storm Darragh damage), concerns about personal safety, and fears that more trees will come down in future storms.

It was clarified by the Council that some of these discussions would be more properly held between RFA and the affected parties. It was **NOTED** that, other than the tree works planning application (agenda item 108/24b), there is no decision for Clive PC to make with regard to what happens to the trees as the land and trees are not owned by the PC.

It was **NOTED** that info about the trees and required works can be found on the planning portal as part of the [tree works planning application \(ref: 25/00026/TPO\)](#).

It was **NOTED** that RFA insurers have not raised any flags about the tree report or applied any other conditions. Historic tree reports all show that the necessary tree work has been done as required, and RFA could not have done any more. Insurance is intact at the moment, and there is a reasonable period of time given to get quotes and undertake the necessary work. If additional info comes to light that would contradict the latest tree inspection report, then insurers would need to know about it. Insurers do have a tree department, and if need be will conduct their own tree survey.

It was clarified that the residents in attendance wanted the trees nearest Drawell removed (believed to be trees T1, T3, and T4), though they understand the difficulties in removing TPOs to allow this to happen.

There were some concerns that Clive PC may be being asked to fund the playing field, but some Cllrs felt uncomfortable doing this without more input from the wider community first.

It was **NOTED** that RFA's public liability insurance premium may increase as a result of fallen tree, which will impact running costs and forecasts.

The Council thanked the RFA for their report, and thanked the public for their attendance and input. 3 members of RFA and 4 members of the public left the meeting at 20.18.

b) Casual Vacancy – Council to note seat can be filled by co-option after 29.01.2025 (no by-election required)

It was **NOTED** that Cllr Paul Hewitt had resigned from the Council in order to focus on other commitments. It was **NOTED** that no by-election is needed as there are less than 6 months remaining before the next ordinary local elections, therefore the PC can co-opt after the 14-day notice period (ending midnight 29.01.2025). Cllr application forms are available on the PC website or via the Clerk. It was **AGREED** that the deadline for receipt of applications will be 9pm on Sunday 16th Feb 2025.

c) Mobile network coverage in Clive – Receive update from Atlas Tower Group, consider community feedback on proposals, and agree actions

The Council **NOTED** the feedback from residents about candidate site no. 7, namely about how prominent and visible the proposed mast would be to homes in that area, and that a site that is not in view of homes would be more

appropriate. Since then ATG had confirmed that candidate sites 1, 2, and 7 have all been discounted. Candidate site 6 looks possible, and has been moved slightly. The Clerk will check with ATG about sharing photomontages and a new map for candidate site 6 on the PC website.

d) Gov.uk domains – Council to receive update on gov.uk domain website and emails, and agree next steps for preparing for transfer

It was **NOTED** that despite some misunderstandings with suppliers the PC's new gov.uk domain had been successfully registered and is being managed by Hugo Fox. It was **FURTHER NOTED** that the existing PC website had been transferred over to the gov.uk domain (clive-pc.gov.uk) and appears to be working correctly, but the Clerk and Cllr Goldwyn would be checking the website thoroughly to make sure there are no issues. The Clerk has included an update in the Clive & Grinshill newsletter about the new website address.

It was **FURTHER NOTED** that an account with Cloud Next had been set up to host the gov.uk emails and CDDO funding had been successfully applied so that the first 2 years of email provision would be FOC (until Nov 2026). The Clerk had set up email accounts with Cloud Next for all but one Cllr, and is liaising with Cloud Next and Hugo Fox to get the accounts live asap. It was **AGREED** that the Clerk will start using and promoting the new email address and will update newsletter copy accordingly.

e) Wellbeing benches – Council to consider funding opportunity and agree actions

After discussion, it was **RESOLVED** to respond to the SALC offer and put in an expression of interest for 3 benches, and that the PC would be able to fund the required £100 contribution (per bench), i.e. a total of £300. It was **FURTHER AGREED** that the Clerk will add an item in newsletter asking for suggestions for bench locations.

f) Highways concerns (incl. road closures) - Council to receive updates and agree actions

It was **NOTED** that an emergency ambulance had been delayed accessing a call out in New Street, due to parked vehicles on the High street junction. It was **NOTED** that an item has already been included in the Feb newsletter to remind drivers of the importance of parking safely and considerately.

g) VAS signs and police speed enforcement - Council to receive updates and agree actions

It was **NOTED** that Cllrs will dismantle the Quarry View VAS equipment and arrange for it to be shipped to MMD. Clerk will contact MMD to update them. It was **AGREED** that Cllrs will be reimbursed as soon as possible (in between meetings) for the courier costs. Cllr Morgan reported that a CSW speed check session had taken place today, one vehicle was spotted travelling 48mph from Hebron Close going back in to Clive village, but unfortunately the licence plate was dirty so volunteers couldn't get full number plate to pass on to police.

108/24: PLANNING APPLICATIONS – Council to agree/ratify responses

a) Address: [Oak House, Wem Road, Clive, ref: 24/04626/TPO](#) – Council to ratify response

Proposal: Work to 1no. Sycamore (T1) (see schedule) protected by The North Shropshire District Council (Clive) TPO 1980 (NS/00003/80)

Comments deadline: 27.12.2024

It was **RESOLVED** to ratify the following comment in **support** of the proposals which had been submitted under the Scheme of Delegation: The Parish Council has no issues or objections to the proposed works.

b) Address: [Renshaw's Field, Clive, ref: 25/00026/TPO](#) – Council to agree response

Proposal: Various works to 10no. Cedars (T1-T10) (see schedule) protected by The North Shropshire District Council (Clive) TPO 1980 (NS/00003/80)

Comments deadline: 27.01.2025

After discussion, it was **RESOLVED** to SUPPORT the application with the following comments: The work identified by the tree inspection is essential following damage caused by recent storms.

109/24: SHROPSHIRE COUNCIL PLANNING DECISIONS – Council to note

It was **RESOLVED** to note the following planning decisions.

a) Address: [Proposed Residential Development Land East Of Clive Hall, ref: 24/02959/FUL](#) – Pending consideration

b) Address: [Oak House, Wem Road, Clive, ref: 24/04626/TPO](#)- Grant permission

110/24: CONSULTATIONS

a) [SC 2025-26 budget consultation](#) (deadline: 26.01.2025)

It was **RESOLVED** that Cllr Goldwyn will draft a response and circulate for feedback.

b) [Local Audit Reform Gov.UK consultation](#) (deadline: 29.01.2025)

It was **AGREED** that no response is required.

c) [Strengthening The Standards and Conduct Framework For Local Authorities in England](#) (SLCC deadline: 12.02.2025, Gov.UK deadline: 26.02.2025)

It was **AGREED** that no response is required.

111/24: FINANCE – Council to consider and approve

a) Finance reports Nov 2024 (Receipts and Payments, Bank statement, bank reconciliation)

It was **RESOLVED** to note and approve the above.

b) Finance reports Dec 2024 (Receipts and Payments, Bank statement, bank reconciliation)

It was **RESOLVED** to note and approve the above.

c) Q3 budget monitoring report – Council to consider and agree any actions

It was **RESOLVED** to note and approve the above.

d) Draft budget 2025-26 – Council to finalise budget and band D council tax and agree precept request

After discussion, it was **RESOLVED** to amend the payments budget for 2025-26 with an extra £500 for RFA upkeep (total £1000) as a one-off to help with costs of unplanned tree works caused by Storm Darragh. [The approved 2025-26 budget will be available as an appendix to these minutes.](#)

It was **FURTHER RESOLVED** to request a precept of £19,326 (9.7% increase on the 2024-25 precept). This gives a band D council tax equivalent of £77.58 (for the Parish Council's portion of Council tax), and represents an increase of 9.2% and £6.54 in real money as compared to the 2024-25 band D council tax. The Clerk will submit the precept request by the deadline of 31.01.2025.

It was **AGREED** that the Clerk will include an item for the April newsletter about Council tax and why it is being increased, e.g. National Insurance increases, contribution towards RFA tree costs relating to storm damage.

112/24: PAYMENTS

a) Payments to be ratified/approved at the meeting

It was **RESOLVED** to ratify the following payments

- Hugo Fox, website provision (Jan), £11.99 (of which £2.00 VAT) – paid 06.01.2025 by Direct debit

It was **RESOLVED** to approve the following payments:

- Clerk, Jan staffing costs (incl. expenses), £754.84 (no VAT)
- NEST, Jan pension contributions (emp'ee and emp'er), £52.99 (no VAT), by direct debit.
- HMRC, Jan PAYE and NICs, £6.20 (no VAT)
- Hugo Fox, website provision (Feb), £11.99 (of which £2.00 VAT) – due 04.02.2025 by direct debit
- Renshaw's Field Association, Christmas tree contribution, £23.50 (no VAT).

113/24: POLICIES

a) Action Plan (quarterly review) – Council to review and agree updates

It was **AGREED** to defer this item until Feb.

b) Code of Conduct – Council to review and approve

It was **RESOLVED** to approve the Code of Conduct.

114/24: REPORTS

a) Sansaw Estates – Consider a report from the estate

No report received.

b) RAF Shawbury - Consider a report

This item was covered earlier in the meeting, after agenda item 105/24 (Minutes).

c) Shropshire Councillor's Report - Consider a report from SC Cllr Simon Jones

This item was covered earlier in the meeting, before agenda item 106/24 (Clerk report).

d) Police report – Consider Nov/Dec reports and agree police charter priorities

The police reports for Nov and Dec were **NOTED**.

It was **AGREED** to keep the same police charter priorities as before:

1. Speeding
2. Anti-social behaviour
3. Thefts (other).

The Clerk will return the completed police charter contract asap.

- e) Reports from meetings/training - Consider reports from Cllrs/Clerk on training/meetings attended

No reports.

- f) AED checks – Receive reports from latest AED inspections and agree actions

It was **NOTED** that AED checks had been completed on 01/11/2024, 13/11/2024, 12/12/2024, and 10/01/2025 and everything is in order (battery still at 2 bars currently). These checks were logged for PC records.

- g) Community Speed Watch – Consider a report and agree actions

It was **NOTED** that a CSW speed check had taken place in Hebron Close today and that one vehicle was seen at 48mph, but the number plate was not legible for reporting to police. More volunteers were needed so the Clerk had promoted volunteer recruitment in the Feb newsletter. No other updates.

115/24: CORRESPONDENCE RECEIVED

It was **RESOLVED** to note the following:

- a) Resident feedback, communication mast proposals (site candidate 7) (03.12.2024)
- c) [Shropshire Council 2025-26 budget](#) (12.12.2024)
- d) SC leader's update (12.12.2024)
- e) Shropshire Project Gigabit stakeholder update (16.12.2024)
- f) SLCC news digest re. revised National Planning Policy Framework (16.12.2024)
- g) Local Nature Recovery conference report (18.12.2024)
- h) SALC Winter briefing (19.12.2024)
- i) SALC training programme (20.12.2024)
- j) SLCC news digest, re. Local Audit Reform (23.12.2024)
- k) SALC weekly briefing (07.01.2025)
- l) Road works: [Wem Rd, Clive \(duration reduced - 10-12.02.2025\)](#), Freedom Fibre

116/24: FUTURE AGENDA ITEMS

Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. **Councillors are respectfully reminded that this is not an opportunity for debate or decision making.**

- Local Plan update – It was **NOTED** that the Inspectors' findings had been published on the SC website and shared on the PC website. SC has been requested to put together a 6-month plan on how it will address the Inspectors' concerns in order to make the Plan sound. If this is not possible then the Inspectors may recommend the withdrawal of the Plan as it stands currently. Inspectors have asked for a response by 29.01.2025. An update has been included in the Clive & Grinshill newsletter and further updates will be added to the PC website.
- Update on .gov.uk emails
- Casual vacancy co-option

117/24: NEXT MEETING – Council to agree

After discussion, it was **RESOLVED** that the next ordinary Council meeting would be held on **Thurs 20th Feb 2025**, 7.30pm at Clive Village Hall. SC Cllr Simon Jones gave his apologies for this meeting.

There being no further business, the Chairman thanked everyone for their participation and closed the meeting at: 21.03pm.

Confirmed as accurate: _____ Chairman Date: _____