

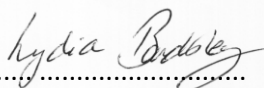
CLIVE PARISH COUNCIL

Parish Clerk/RFO: Mrs Lydia Bardsley, 11 High Fawr Close, Oswestry, SY11 1TE
Tel: 01691 674742 E-mail: clivepc@hotmail.co.uk. Website: www.cliveparishcouncil.org

Dear Members of the Parish Council,

Fri 9th May 2025

Notice is hereby given that the Annual Council Meeting of the above named Parish Council will be held at Clive Village Hall on **Thursday 15 May 2025 at 7.30pm** and Members are hereby summoned to attend for the purpose of transacting the following business.

Signed: 
Proper Officer: Lydia Bardsley

ANNUAL COUNCIL MEETING AGENDA THURS 15 MAY 2025

01/25: ELECTION OF CHAIRMAN

02/25: ELECTION OF VICE CHAIRMAN

03/25: DECLARATIONS OF ACCEPTANCE OF OFFICE – Council to note receipt

04/25: CHAIRMAN'S WELCOME

05/25: TO RECEIVE APOLOGIES FOR ABSENCE

06/25: DISCLOSURE OF PECUNIARY INTERESTS & DISPENSATION REQUESTS

Requests for dispensation must be submitted in writing to the proper officer. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable interest.

07/25: OPEN FORUM

A period set aside to allow the public the opportunity to speak on an agenda item (maximum 3 minutes per person).

Public participation is only permitted during this session and is at the chairman's discretion.

08/25: MINUTES

To approve and authorise signing the [meeting minutes dated 17 April 2025](#).

09/25: ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN (AGAR) 2024-25

Council to consider, approve, and sign the following in order

- a) [Annual Internal Audit Report \(to note\)](#) and note correspondence from auditor
- b) Section 1 – Annual Governance Statement
- c) Section 2 – Accounting Statements
- d) [Explanation of variances report \(to note\)](#)
- e) Period for exercise of public rights – RFO to confirm dates

10/25: CLERK REPORT - Consider matters arising since the last Council meeting

11/25: PARISH MATTERS – Council to discuss and agree actions

- a) Vacant seat – Council to note no applications received, and agree actions
- b) Council insurance – Council to consider quotes, choose insurer, and agree to make payment before renewal (1st June 2025)
- c) Highways concerns (incl. road closures, parking at junctions, school crossing sign) - Council to receive updates and agree actions
- d) VAS signs and police speed enforcement - Council to receive updates and agree actions

12/25: PLANNING APPLICATIONS – Council to agree / ratify responses

No new applications received

13/25: SHROPSHIRE COUNCIL PLANNING DECISIONS – Council to note

- a) Address: [Sherwood Croft, Clive – ref: 25/00725/FUL](#) –Grant permission
- b) Address: [3 Sunny Bank, Station Road, Clive - ref: 25/00818/FUL](#)-Grant permission
- c) Address: [Ivydene, 2 New Street, Clive, ref: 25/01053/FUL](#)-Withdrawn

14/25: FINANCE – Council to consider and approve

- a) Finance reports April 2025 ([Receipts and Payments](#), Bank statement, [Bank reconciliation](#))

- b) Annual financial arrangements (standing orders, direct debits, etc.)
- c) Internal controls checks – Council to arrange

15/25: PAYMENTS – Council to approve

- a) Payments to be approved at the meeting (see [May 2025 payment schedule](#))

16/25: APPOINTMENT OF COUNCIL REPRESENTATIVES AND WARDENS

- a) Clive Village Hall Management Committee
- b) RAF Shawbury Liaison
- c) AED Working Group
- d) Renshaw's Field Committee
- e) Staffing Committee and Sub-Committee
- f) Neighbourhood Plan Steering Group
- g) Local Plan Review Committee
- h) SALC North Shropshire Area Committee (two reps)
- i) Guardian of Millennium Stones
- j) Tree warden
- k) Snow warden

17/25: REPORTS

- a) Sansaw Estates – Consider a report from the estate
- b) RAF Shawbury - Consider a report
- c) Shropshire Councillor's Report – Consider report from SC Cllr Alison Williams (if available)
- d) Reports from meetings/training – Consider reports from Cllrs/Clerk on training/meetings attended
- e) AED checks – Receive reports from latest AED inspections and agree actions
- f) Community Speed Watch – Consider a report and agree actions

18/25: POLICIES TO REVIEW AND APPROVE

- a) Standing Orders (new NALC model)
- b) Financial Regulations

19/25: CORRESPONDENCE RECEIVED - Council to note/agree actions

- a) SC Update to Digital DPIs/ORIs (01.05.2025)
- b) SALC weekly briefing (06.05.2025)
- c) North Shropshire Safer Neighbourhood Team newsletter (07.05.2025)
- d) Road works: [Wayside, Yorton, 03.06.2025 \(OpenReach, replace pole\)](#)
- e) Roadworks: [Station Road, Clive, 15.06.2025, Cadent](#)
- f) Road works: [Mine Bank, Clive, 24.06.2025 \(OpenReach, replace pole in verge\)](#)

20/25: FUTURE AGENDA ITEMS

Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. **Councillors are respectfully reminded that this is not an opportunity for debate or decision making.**

21/25: NEXT MEETING – Council to agree

END OF MEETING AGENDA