

# CLIVE PARISH COUNCIL

Parish Clerk/RFO: Mrs Lydia Bardsley, 11 High Fawr Close, Oswestry, SY11 1TE  
Tel: 01691 674742 E-mail: [clerk@clive-pc.gov.uk](mailto:clerk@clive-pc.gov.uk). Website: [www.clive-pc.gov.uk](http://www.clive-pc.gov.uk)

Fri 6<sup>th</sup> June 2025

Dear Members of the Parish Council,

Notice is hereby given that a meeting of the above named Parish Council will be held at Clive Village Hall, on **Thurs 26th June 2025** at 7.30pm and Members are hereby summoned to attend for the purpose of transacting the following business.

Signed:   
Proper Officer: Lydia Bardsley

## COUNCIL MEETING AGENDA THURS 26 JUNE 2025

### 22/25: CHAIRMAN'S WELCOME

### 23/25: TO RECEIVE APOLOGIES FOR ABSENCE

### 24/25: DISCLOSURE OF PECUNIARY INTERESTS & DISPENSATION REQUESTS

Requests for dispensation must be submitted in writing to the proper officer. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable interest.

### 25/25: MINUTES

To approve and authorise signing the [Annual Council meeting minutes dated 15 May 2025](#).

### 26/25: Proposed Mobile Communications Mast in Clive – Presentation from Atlas Tower Group

### 27/25: OPEN FORUM

A period set aside to allow the public the opportunity to speak on an agenda item (maximum 3 minutes per person). **Public participation is ONLY permitted during this session and is at the chairman's discretion.**

### 28/25: CLERK REPORT – Consider matters arising since the last Council meeting

### 29/25: PARISH MATTERS – Council to discuss and agree actions

- a) Co-option for vacant seat – Council to consider applications received and co-opt new member
- b) [Post Office](#) – Receive update on future of mobile outreach service and agree actions
- c) BT Digital Voice – Consider correspondence from parishioners and agree actions
- d) Highways concerns (incl. road closures, damaged school sign etc.) - Council to receive updates and agree actions
- e) VAS signs - Council to receive update on Quarry View VAS equipment and agree actions
- f) Speed enforcement – Council to receive update on speed sign data and agree actions
- g) Sleaf Airfield – Receive update from Airfield manager

### 30/25: PLANNING APPLICATIONS/APPEALS – Council to agree/ratify responses

- a) Address: - [Fernleigh, High Street, Clive, Appeal ref: APP/L3245/C/25/3364490](#) - Council to agree to agree a response if necessary  
Appeal against enforcement notice: 24/10318/ENF  
Deadline for representations: 27.06.2025
- b) Any additional planning applications that are published on the [Shropshire Council Planning Portal](#) after publication of the agenda

### 31/25: SHROPSHIRE COUNCIL/INSPECTOR PLANNING DECISIONS – Council to note

No planning applications awaiting decisions

### **32/25: FINANCE – Council to consider and approve**

- a) Finance reports May 2025 ([Receipts and Payments](#), Bank statement, [bank reconciliation](#))
- b) Internal controls check - Council to receive update from Cllr Rushworth

### **33/25: PAYMENTS – Council to approve**

- a) Payments to be ratified/approved at the meeting (see [June 2025 payment schedule](#))

### **34/25: POLICIES/TERMS OF REFERENCE – Council to review and approve**

- a) Document Retention & Records Management Policy
- b) Privacy Policy
- c) Staffing Committee & Sub-Committee Terms of Reference
- d) Defib Operation & Management Policy

### **35/25: REPORTS**

- a) Sansaw Estates – Consider a report from the estate
- b) RAF Shawbury - Consider a report
- c) Shropshire Councillor’s Report - Consider a report
- d) Reports from meetings/training – Consider reports
- e) AED checks – Receive reports from latest AED inspections and agree actions
- f) Community Speed Watch – Consider a report and agree actions

### **36/25: CORRESPONDENCE RECEIVED - Council to note/agree actions**

- a) SALC weekly briefings (20.05.2025)
- b) SC - Leader of the Council Update and Cabinet Roles 2025 (22.05.2025)
- c) SC – New approach to Partnership with Town & Parish Councils (04.06.2025)
- d) Training bulletin (Breakthrough Communications) (30.05.2025)
- e) Town and Parish Council Neighbourhood Fund (29.05.2025)
- f) SNT police newsletter June (29.05.2025)
- g) Road works: [Jubilee Street, Clive, 02-04.07.2025 \(Severn Trent, rebuild chamber\)](#)

### **37/25: FUTURE AGENDA ITEMS**

Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. **Councillors are respectfully reminded that this is not an opportunity for debate or decision making.**

### **38/25: NEXT MEETING – Council to agree**

**END OF MEETING AGENDA**