

# CLIVE PARISH COUNCIL

## COUNCIL MINUTES 20 MARCH 2025

Minutes of the Clive Parish Council meeting, held in Clive Village Hall on Thurs 20<sup>th</sup> March 2025, at 7.30pm.

**Present:** Cllrs Ian Donoghue (Vice Chairman), Sandy Goldwyn (Chairman), Mark Haines-Eynon, Lisa Morgan, Andrew Rushworth.

**In attendance:** Lydia Bardsley (Proper Officer), Shropshire Cllr Simon Jones, Rob Piper (RAF Shawbury), Public: 0  
Meeting started at 7.30pm

### 136/24: CHAIRMAN'S WELCOME

The Chairman welcomed everyone and opened the meeting. The Clerk reminded Cllrs that we are now in a pre-election period and the Council must follow the code of recommended practice on local authority publicity during the pre-election period. This means that local authorities should not publish any publicity on controversial issues or report views or proposals in such a way that identifies them with any individual members or groups of members, this applies to any format (e.g. newsletters, website, social media, Council minutes, etc.)

### 137/24: TO RECEIVE APOLOGIES FOR ABSENCE

Apologies had been received from Cllrs Peter Slark and Rob Dennis. It was **RESOLVED** to note these apologies.

### 138/24: DISCLOSURE OF PECUNIARY INTERESTS & DISPENSATION REQUESTS

No declarations made.

### 139/24: OPEN FORUM

A period set aside to allow the public the opportunity to speak on an agenda item (maximum 3 minutes per person).

**Public participation is only permitted during this session and is at the Chairman's discretion.**

No members of the public present.

### 140/24: MINUTES

To approve and authorise signing the [Council meeting minutes dated 20 Feb 2025](#).

It was **RESOLVED** to approve and sign the above minutes as a true and accurate record.

It was **AGREED** to bring forward agenda item 149/24 REPORTS.

### 149/24: REPORTS

#### a) Sansaw Estates – Consider a report from the estate

No report received.

#### b) RAF Shawbury - Consider a report and helicopter liaison newsletter

The Chairman welcomed Rob Piper to the meeting who gave the following report:

- **Night Flying**

The next period: 31 March - 15 May, usually for seven weeks with three weeks in between periods. They are grateful for the tolerance of this essential training. See the RAF Shawbury webpage for complaints or concerns. Night flying commences typically 30 mins after sunset and may continue until 02:30.

- **Helicopter Liaison Group**

The latest Helicopter Liaison Group Newsletter (No1 of 2025) has been issued and should be distributed to all Shropshire and Telford and Wrekin Town and Parish Councils. The newsletter was **NOTED**.

- **Upcoming Events**

Invitations have gone out for Landowners' and Rider Awareness Day will be held on 22 May, which is a way of thanking landowners and helps showcase the importance of hi-viz kit for horse riders.

- **Airfield Works Programme**

Work is progressing well and on schedule.

- **Hi-Viz for Horse Riders**

The next delivery is expected in May. Watch social media posts (Facebook and X) or [website](#), for information on their High Visibility Campaign for 2025.

- **Drones**

Please check the [Drone Code](#) on the CAA website to be aware of restrictions near all airfields, civil and military.

- **Aries Magazine**

The [Spring Edition \(2025 Edition 1\) is available online](#)

- **Course Community Projects**

They are seeking ideas for Community Projects for 2025, trainees are usually available to help for a day as a willing workforce, but tools and equipment would need to be provided. Please be flexible with dates as time for course projects is timetabled.

- **Combat Stress and Digging History UK Request**

The charity Combat Stress have teamed up with Digging History UK to raise funds through metal detecting events. They are looking for land that they can use for their metal detecting events. If any landowners could help they can contact Combat Stress through the Engagement and Media Team at RAF Shawbury or direct to Combat Stress - [rosie.gibbons@combatstress.org.uk](mailto:rosie.gibbons@combatstress.org.uk)

- **RAF Shawbury Contacts and Website**

Low Flying Complaints Email: [SHY-LowFlying@mod.gov.uk](mailto:SHY-LowFlying@mod.gov.uk)

Low Flying Complaints Telephone: 01939 251712

Engagement and Media general enquiries Email: [SHY-EngagementMediaTeam@modgovuk.onmicrosoft.com](mailto:SHY-EngagementMediaTeam@modgovuk.onmicrosoft.com)

Website: <https://www.raf.mod.uk/our-organisation/stations/raf-shawbury/>

The Chairman thanked Rob Piper and he left the meeting.

#### c) **Shropshire Councillor's Report - Consider a report**

The Council **NOTED** the following update:

- SC has set a balanced budget using some reserves.
- Garden waste bins - as of Weds 19<sup>th</sup> they have had over 72,000 subscriptions. SC has already hit its savings target with this project.
- HRC booking system has now been scrapped, but users still have to prove Shropshire residency to stop waste coming in from out of county. This has stopped a lot of trade waste as well. Commercial vehicles and vans still have to book, but SC can now sell capacity to trade.
- Local Plan – Having no plan leaves Shropshire open to speculative development as they don't have 5 year land supply. Shropshire Council also needs to find an extra 1500 houses for the Black Country.

Cllrs asked about the broken wigwag on High street. It was **AGREED** that Clerk will send Fix My Street report refs to SC Cllr Jones to chase this up.

#### d) **Police report – Consider reports**

The police newsletter for Feb and the update for March were **NOTED**. It was **AGREED** that the Clerk will request a written annual report ahead of the Annual Parish Meeting. Otherwise communication/catch ups are only necessary if something happens in the parish. It was **AGREED** the Clerk will ask if it is possible to get more localised data from the police.co.uk website.

It was **AGREED** to renew the same police charter priorities as before: 1. Speeding, 2. ASB, 3. Thefts.

#### e) **Reports from meetings/training - Consider reports from Cllrs/Clerk on training/meetings attended**

The Clerk had circulated notes from SALC elections briefing, and reiterated the offer to help with elections queries. It was **NOTED** that the next Village Hall Management Committee meeting is next Mon 24<sup>th</sup>, please let Cllr Donoghue know if there is anything to pass on.

#### f) **AED checks – Receive reports from latest AED inspections and agree actions**

It was **NOTED** that AED checks had been completed on 06/03/2025. These checks were logged for PC records. It was **NOTED** that the battery has been replaced and is now at full bars, with a 4 year warranty from date of install (17.03.2025). It was **FURTHER NOTED** that the cabinet lock pad has also been repaired, so there are no issues with the equipment at present.

#### g) **Community Speed Watch – Consider a report and agree actions**

No speed watches completed recently, but more volunteers are still needed.

It was **AGREED** to resume the normal order of agenda items.

## **141/24: CASUAL VACANCY - Council to consider applications received and co-opt a new Councillor**

**NOTED:** No applications received. It was **AGREED** that the Council will now aim to fill this vacant seat through the normal local elections process, as the Council will not meet again before the close of nominations for the May elections (02.04.2025).

## **142/24: CLERK REPORT - Consider matters arising since the last Council meeting**

The Clerk's report had been circulated previously and was **NOTED**.

## **143/24: PARISH MATTERS – Council to discuss and agree actions**

- a) **Shropshire Local Plan examination – Council to note SC's intention to withdraw Local Plan and agree actions**

It was **NOTED** that SC has announced its intention to withdraw the Local Plan and to start working on a new plan for the period 2025-2045. The decision to withdraw the Plan requires Full Council approval so this is not likely to be formally decided until July 2025. All correspondence and documents can be accessed via the [Shropshire Local Plan Examination calendar](#). After discussion, it was **AGREED** that there is no action to take at this point in time.

- b) **Mobile network coverage in Clive – Receive update from Atlas Tower Group, consider community feedback on proposals, and agree actions**

The Council **NOTED** that ATG is waiting for the landowner of site 6 to formally approve the revised location, at which point ATG can release photomontages and maps for the public to view. The Clerk was in the process of trying to find a date for ATG to talk at the Annual Parish Meeting. It was **NOTED** that Freedom Fibre are aiming to bring Clive parish online this calendar year.

- c) **Parish Council assets - Council to receive update on asset inspections and agree any actions**

It was **AGREED** that most assets are in decent condition and no immediate action is required.

- d) **Wellbeing benches – Council to receive update and agree actions**

It was **NOTED** that the offer has been scaled back from 3 to 2 benches per settlement. PC is still awaiting info on next steps from SALC.

- e) **Local elections May 2025 – Council to receive update and agree actions**

The Clerk's notes, and slides from the recent SALC elections briefing were **NOTED**. The advice from NALC and LGA on pre-election period and local authority publicity was also **NOTED**. It was **FURTHER NOTED** that notices of election had also been displayed on the PC website and notice boards. The Clerk advised that anyone wishing to stand for election could request a nomination pack from SC elections team and these would be posted out to candidates. Blank nomination packs can also be photocopied. The Clerk is happy to assist in providing elector numbers for proposers/seconders, and will help with any nomination queries. Guidance is also available on the SC Local Elections webpage. The deadline for nominations is 4pm on 2<sup>nd</sup> April.

- f) **Annual Parish Meetings – Council to receive update and agree actions**

It was **NOTED** that the Clerk is in process of discussing possible dates with VHC and ATG for a talk at APM. It is advised that this take place **after** the May elections to avoid using Council resources to publicise potentially controversial issues during the pre-election period. It was **NOTED** that Freedom Fibre were not able to give a talk at an APM. It was **AGREED** that Clerk will ask again and clarify it is more about community engagement rather than signing people up to a live service.

- g) **VE Day 80 – Council to consider and agree any actions**

It was **AGREED** that Cllr Donoghue will speak with Village Hall Management Committee, school and WI at the next VH meeting to see if they're planning to do anything. Cllr Donoghue will also talk to RFA.

- h) **Highways concerns (incl. road closures) - Council to receive updates and agree actions**

It was **NOTED** that the flashing school sign had been re-reported by the Clerk. There was no update on repairs, and there had been some apparent confusion re. ownership of the asset, which has hopefully been resolved. Clerk will send Fix My Street report refs to SC Cllr Jones to follow up. It was **NOTED** that forthcoming road closures have been publicised on website and Facebook.

- i) **VAS signs and police speed enforcement - Council to receive updates and agree actions**

It was **NOTED** that Quarry View VAS is ready to be shipped, Clerk has chased MMD for an update but no response as

yet.

#### **144/24: PLANNING APPLICATIONS – Council to agree/ratify responses**

- a) **Address:** [Sherwood Croft, Clive – ref: 25/00725/FUL](#) - Council to agree response

Proposal: Proposed residential extension

Comments deadline: 02.04.2025

It was **NOTED** that this is a resubmission for a previously refused application (24/01095/FUL).

The PC went through planning protocol checklist and after discussion it was **RESOLVED** to SUPPORT with the following comments:

The previous proposals for this property were supported by the Council, and this re-submission has altered the proposals in an attempt to address some of the feedback from planning officers in the previous refusal, i.e. removing the boot room. The Parish Council agrees with everything in the letter of support, in terms of the needs of the growing family, the unviability of expanding into the loft space, and the precedents for similar exceptions that have been cited. This document demonstrates that the needs of the family justify the exceptional increase beyond the 100sqm limitation, and therefore the Parish Council supports the proposals.

SC Cllr Jones gave his apologies and left the meeting at 20.30.

- b) **Address:** [3 Sunny Bank, Station Road, Clive - ref: 25/00818/FUL](#) - Council to agree response

Proposal: Two storey extensions

Comments deadline: 12.04.2025

The PC went through their planning protocol checklist and after discussion it was **RESOLVED** to SUPPORT with the following comments:

The plans seem to fit the nature and feel of the village and most of the extension is to the rear. The proposed changes seem to be justified based on the need to accommodate a growing family. The Council was also not aware of any concerns or objections from immediate neighbours on the planning portal at the time of consideration. Therefore the Council supports this application.

#### **145/24: SHROPSHIRE COUNCIL/INSPECTOR PLANNING DECISIONS – Council to note**

The Council **NOTED** the following planning decisions/status updates:

- a) **Address:** [Proposed Residential Development Land East Of Clive Hall, ref: 24/02959/FUL](#) – Permission granted
- b) **Address:** [15 Field Drive, Clive, ref: 25/00463/FUL](#) – Pending consideration
- c) **Address:** [Renshaw's Field, Jubilee Street, Clive, ref: 25/00477/TPO](#) - Pending consideration

#### **146/24: FINANCE – Council to consider and approve**

- a) **Finance reports Feb 2025 (Receipts and Payments, Bank statement, bank reconciliation)**

It was **RESOLVED** to note and approve the above.

- b) **Internal audit update – Council to receive**

Clerk had completed and submitted the Internal Audit questionnaire and had started scanning requested documents for a remote audit. A lot of the audit work has already been completed from information on the PC website.

It was **AGREED** that Cllr Rushworth will do the internal controls moving forwards.

#### **147/24: PAYMENTS**

- a) **Payments to be ratified/approved at the meeting**

It was **RESOLVED** to approve the following payments:

- Clerk, March staffing costs (incl. expenses), £754.64 (no VAT)
- NEST, March pension contributions (emp'ee and emp'er), £52.99 (no VAT), by direct debit.
- HMRC, March PAYE and NICs, £6.40 (no VAT)
- SALC, VAT training invoice (cost split with Knockin PC), £17.50 (no VAT)
- Clive Village Hall Management Committee, room hire Oct 2024 – March 2025, £110 (no VAT)
- MedUK, replacement battery for iPad SP1 defib, £234.00 (of which £39.00 VAT)

## 148/24: POLICIES

- a) Security Incident Response Policy
- b) Subject Access Policy
- c) Grant Awarding Policy and Procedure
- d) Equal Opportunities Policy
- e) Scheme of Delegation

After review, it was **RESOLVED** to approve the above items a-e.

## 150/24: CORRESPONDENCE RECEIVED

It was **RESOLVED** to note the following:

- a) BBC Radio Shropshire – Make a Difference Awards (26.02.2025)
- b) SALC weekly briefings 04.03.2025 (elections etc.), 11.03.2025, and 19.03.2025
- c) SLCC weekly news digest, incl. new guidance on Green belts and brownfield land (03.03.2025)
- d) Chairs Network meeting March (04.03.2025)
- e) Breakthrough Communications training dates (06.03.2025)
- f) Future of Diabetes (07.03.2025)
- g) North Shrops SALC Area Committee Meeting postponement (10.03.2025)
- h) Chairs Network Meeting June (13.03.2025)
- i) Road works: [Station road Clive, 28.04.2025 – 02.05.2025 \(Freedom Fibre\)](#)
- j) Road works: Sandy Lane Jct. to Jct. West of Brierfields, Grinshill 05-06.03.2025 (patching work)
- k) Road works: [Wayside, Yorton, 03.06.2025 \(openReach, pole replacement\)](#)
- l) Road works: [Mile Bank, Clive, 24.06.2025 \(OpenReach pole replacement\)](#)

## 151/24: FUTURE AGENDA ITEMS

Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. **Councillors are respectfully reminded that this is not an opportunity for debate or decision making.**

- Asset register
- Insurance quotes
- Audit (external audit exemption certificate if applicable)
- Year-end accounts
- Annual Parish Meeting

## 152/24: NEXT MEETING – Council to agree

After discussion, it was **RESOLVED** that the next ordinary Council meeting would be held on **Thurs 17<sup>th</sup> April 2025**, 7.30pm at Clive Village Hall. It was **NOTED** that Cllr Haines-Eynon was unable to attend that meeting and Cllr Rushworth may also be unable to attend.

There being no further business, the Chairman thanked everyone for their participation and closed the meeting at: 20.44pm.

Confirmed as accurate: \_\_\_\_\_ Chairman      Date: \_\_\_\_\_