

CLIVE PARISH COUNCIL

COUNCIL MINUTES 19 SEPT 2024

Minutes of the Clive Parish Council meeting, held in Clive Village Hall on Thurs 19th Sept 2024, at 7.30pm.

Present: Cllrs Rob Dennis, Ian Donoghue (Vice Chairman), Sandy Goldwyn (Chairman), Andrew Rushworth, Peter Slark. Cllr Lisa Morgan took her seat on the council after co-option.

In attendance: Lydia Bardsley (Proper Officer), Shropshire Cllr Simon Jones, Public: 1
Meeting started at 7.30pm

54/24: CHAIRMAN'S WELCOME

The Chairman welcomed everyone and opened the meeting.

55/24: TO RECEIVE APOLOGIES FOR ABSENCE

Apologies had been received from Cllr Mark Haines-Eynon and Cllr Paul Hewitt, and MAcr Stuart Logan (RAF Shawbury). It was **RESOLVED** to note these apologies.

56/24: DISCLOSURE OF PECUNIARY INTERESTS & DISPENSATION REQUESTS

None received.

57/24: OPEN FORUM

A period set aside to allow the public the opportunity to speak on an agenda item (maximum 3 minutes per person).

Public participation is only permitted during this session and is at the Chairman's discretion.

The applicant spoke on agenda item 61/24c: Planning applications (Land east of Clive Hall). He thanked Cllrs for their site visit and explained that Clive Hall is a large property which he is continuing to renovate. It has always been his hope to have some sort of development on the grounds of Clive Hall to help finance the renovation of Clive Hall. He hoped the site visit showed Cllrs how the proposed development will sit within the surroundings. He asked if the Council could request that the planning application be considered at planning committee rather than by officer delegation.

58/24: MINUTES

- a) To approve and authorise signing the [meeting minutes dated 25 July 2024](#)

It was **RESOLVED** to approve and sign the above minutes as a true and accurate record.

- b) To approve and authorise signing the [Local Plan Review Committee minutes dated 12 Aug 2024](#)

It was **RESOLVED** to approve and sign the above minutes as a true and accurate record.

59/24: CLERK REPORT - Consider matters arising since the last Council meeting

The Clerk's report had been circulated previously and was **NOTED**.

60/24: PARISH MATTERS – Council to discuss and agree actions

- a) Casual vacancy – Council to consider applications received and co-opt a new member

After a discussion and a vote it was **RESOLVED** to co-opt Ms Lisa Morgan to the Council. She duly signed the declaration of acceptance of office and took her seat on the Council. The members introduced themselves and welcomed Cllr Morgan to the council.

- b) Mobile network coverage in Clive – Receive update and slides from discussion with Atlas Tower Group and agree actions

Cllr Goldwyn gave a summary and after discussion, it was **AGREED** that the Council will support this proposal in principle, and will encourage residents to attend the October meeting and share their thoughts on the proposed communications mast. The Clerk will ask Atlas Tower Group if they are happy for the PC to share their slides or if they prefer to refine their presentation for it to be published.

It was **AGREED** to bring forward agenda item: Planning applications (61/24c (Land East of Clive Hall)).

61/24: PLANNING APPLICATIONS – Council to agree / ratify responses

- c) Address: [Proposed Residential Development Land East Of Clive Hall, ref: 24/02959/FUL](#)

Proposal: Erection of 2 No chalet bungalows (Use Class C3) and a detached garage, together with associated ground works and landscaping

Comments deadline: 20.09.2024 (extension agreed)

It was **NOTED** that Cllrs had made a site visit the previous week and Cllrs had specifically considered community objections raised on the planning portal. Cllrs went through the checklist on the Planning Protocol. The general feeling was that the proposed development site was largely hidden from view and that effort had been made to change previous iterations of this development to address previous concerns e.g. reducing the height of the dwellings and making them less visible from outside the grounds. There was discussion about whether there might be some adverse effects to developing on the grounds of Clive Hall and the precedent it may or may not set.

With the Chairman's permission, the applicant explained that his wish was to bring Clive Hall back into one single dwelling, whereas the potential buyers he had spoken to intended to either split the property into two houses or into multiple flats.

There was a discussion about site access, as previously Cllrs were concerned about whether the proposed access would be suitable, but it was **NOTED** that the site visit helped reassure Cllrs that access would not be problematic.

With regard to neighbour objections about how visible the development would be, it was **NOTED** that Cllrs felt content that the range of different tree species on site should provide sufficient screening at various times of the year, including winter.

It was **NOTED** that Cllrs strongly objected to statements within the planning application about Clive's Community Hub status, as this directly contradicts the PC view on Clive's settlement status within the context of the Local Plan examination. Cllr Goldwyn had prepared a statement about this specific point and it was **AGREED** that this would be included in the Council's response to the proposals. It was clarified that SC Cllr Simon Jones can challenge Planning Officer delegation and will ask for the planning application to be decided by the Shropshire North planning committee instead.

After a vote, it was **RESOLVED** to SUPPORT with the following comments:

Cllrs have made a site visit during which they specifically considered neighbour objections. The site visit has reassured the Parish Council with regard to many of the concerns raised on the Planning portal and overall the Council supports the proposals. However the Parish Council disagrees with statements within the application regarding Clive's proposed Community Hub status.

1 member of the public left the meeting at 20.16.

It was **RESOLVED** to resume the normal order of agenda items.

60/24: PARISH MATTERS – Council to discuss and agree actions

- c) Local Plan Review – Council to note hearing statement submitted and note who will be representing the Council at hearings

It was **NOTED** that the hearing statement for Matter 23 was submitted digitally and by post on 13.09.2024. It was **FURTHER NOTED** that Cllrs Dennis, Haines-Eynon and Donoghue were on the participant list for Matter 23 of the Stage 2 hearings, currently expected to take place on Weds 27th November at the Guildhall, Shrewsbury but this may be subject to change.

- d) SLCC membership renewal – Council to agree

It was **RESOLVED** to renew the Clerk's membership of SLCC and make the necessary payment.

- e) Neighbourhood Plan, Conservation area and/or local heritage listings for village – Council to receive updates and agree actions

It was **NOTED** that no comments or feedback had been received from residents on Conservation areas or Local Heritage Lists, and only one person had expressed an interest in joining a Neighbourhood Plan steering group. It was **AGREED** to put this matter on hold until the Local Plan Review has progressed further and until possible changes to

the NPPF are known.

- f) Gov.uk domains – Council to consider moving to a gov.uk domain and arrangements for Council emails

It was **NOTED** that the PC's current website provider is on the list of approved registrars for gov.uk domains (as of 11.09.2024) and that the cost of the gov.uk domain, setup, and maintenance will be included in the cost of all website packages. They will also soon be offering gov.uk webmail accounts, with up to 10GB storage and unlimited support, but no prices are available yet.

It was **AGREED** that PC will use Hugo Fox to move to a gov.uk domain for the PC website and will ask for costs and features for webmail accounts.

- g) Arrangements for Remembrance Day (silhouette, poppies etc.,) – Council to agree actions

It was **NOTED** that Clive PC had previously been quoted £76+VAT for 10 x large poppies from RDW Exhibitions. The Tommy silhouette had been damaged last year but could still be used. It was **AGREED** the clerk will check if the previous quote is still valid, and if it has not changed substantially then the Clerk will order 10 qty poppies to be delivered to Cllr Goldwyn's address.

- h) Highways concerns (incl. road closures) - Council to receive updates and agree actions

It was **NOTED** that there is nothing of concern at present.

- i) VAS signs and police speed enforcement - Council to receive updates and agree actions

It was **NOTED** that the Quarry View VAS is not working currently and it only lasted 6 weeks since the battery was last charged from mains power. It was **AGREED** the Clerk will contact the manufacturer again and insist on a site visit.

It was **NOTED** that Clerk has asked again for police speed enforcement in the Quarry View area.

- j) Wem Rd VAS sign police funding – Council to receive update and agree actions

It was **NOTED** that the Clerk has chased SC again for a Teams call to discuss next steps as they need to approve the type of VAS. The PC also needs clarification on who owns the asset after installation as recent correspondence suggested that the PC would pay for the VAS but then it would become a SC asset, with the possibility of it being removed and relocated elsewhere if SC decides it is not effective in that location.

It was **NOTED** that the Clerk has drafted and submitted an application for West Mercia Police PCC funding for the VAS (total funding requested £2808).

61/24: PLANNING APPLICATIONS – Council to agree / ratify responses

- a) Address: [1 High Street, Clive, ref: 24/02837/FUL \(to ratify\)](#)

Proposal: Erection of single storey rear extension and associated alterations

Comments deadline: 29.08.2024

It was **RESOLVED** to ratify the Council's comment in support of the above application (full comment is available on the Planning Portal via the weblink above).

- b) Address: [Jubilee Cottage, Jubilee Street, ref: 24/02807/FUL \(to ratify\)](#)

Proposal: Erection of single storey extension (resubmission of lapsed planning consent ref 19/00574/FUL)

Comments deadline: 26.08.2024

It was **RESOLVED** to ratify the Council's comment in support of the above application (full comment is available on the Planning Portal via the weblink above).

- c) Address: [Proposed Residential Development Land East Of Clive Hall, ref: 24/02959/FUL](#)

This item was dealt with earlier in the meeting (after agenda item: 60/24b Mobile network coverage in Clive).

- d) Address: [Britland, High Street, Clive, ref: 24/03085/TPO](#)

Proposal: Crown reduce by around 25%, cutting where possible to previous pruning points and removing around 3 metres in length, 1no. Copper Beech (T1) protected by the Shropshire Council (Britland, High Street, Clive) TPO 2015 (SC/00236/15)

Comments deadline: 20.09.2024 (extension agreed)

After discussion it was **RESOLVED** to SUPPORT with no comments.

Cllr R Dennis and Cllr L Morgan left the room at 20.45.

- e) Address: [Fernleigh, High Street, Clive, ref: 24/03287/REF](#) - Council to note and agree whether to keep or withdraw previous comment (no new comments invited)

Proposal: APPEAL against refusal for application 24/00747/FUL ([Inspectorate ref: APP/L3245/D/24/3347742](#))

After discussion it was **RESOLVED** that no action is required.

Cllrs Dennis and Morgan returned to the room at 20.48.

62/24: SHROPSHIRE COUNCIL PLANNING DECISIONS – Council to note

It was **RESOLVED** to note the following planning decisions.

- a) Address: [Clive Cottage, Back Lane, Clive, ref: 24/02598/FUL](#) – Grant permission
- b) Address: [1 High Street, Clive, ref: 24/02837/FUL](#) – Grant permission
- c) Address: [Jubilee Cottage, Jubilee Street, ref: 24/02807/FUL](#) – Grant permission

63/24: FINANCE – Council to consider and approve

It was **RESOLVED** to note and approve the following (a and b).

- a) Finance reports July 2024 ([Receipts and Payments](#), Bank statement, [bank reconciliation](#))
- b) Finance reports Aug 2024 ([Receipts and Payments](#), Bank statement, [bank reconciliation](#))

64/24: PAYMENTS

- a) Payments to be approved at the meeting

It was **RESOLVED** to approve the following payments:

- NEST, Sept pension contributions (emp'ee and emp'er), £50.75 (no VAT), by direct debit.
- Clerk, Sept staffing costs, £749.11 (no VAT)
- SLCC, membership renewal, £183.00 (no VAT)
- Hugo Fox, website provision (Sept), £11.99 (of which £2.00 VAT) – paid 05.09.2024 by direct debit

65/24: REPORTS

- a) **Sansaw Estates – Consider a report from the estate**

It was **NOTED** that the contact at Sansaw believes the Glatt has been strimmed but to let them know if not. It was **AGREED** that Cllr Goldwyn will check this.

- b) **RAF Shawbury - Consider a report**

The report was **NOTED**.

- c) **Shropshire Councillor's Report - Consider a report from SC Cllr Simon Jones**

Chairman welcomed SC Cllr Jones to meeting and he gave the following report:

- Garden waste collection - Stickers are due to be delivered next week. If there is a delay, bin teams will continue to collect waste.
- Use Mipermist system to pay for subscription, you can apply for up to 3 bins, and you can't put garden waste in general waste bins. Food waste collections will start again Aug 2026.
- No concessions are available and the annual charge applies to places of worship, charities, and other organisations (they are eligible for free household waste collection though).
- 38,000 have applied for permits, which has generated just over £2m for SC so far (the hoped for amount is £4m). There may be an increase in applications once petition has been dealt with at Full Council.
- Household Recycling Centres - All will remain open. Initial plan was to close one day a week, but Veolia will cover cost to keep them open 7 days a week. Booking system will come into effect in Nov, and SC hopes to bring in same day booking system. This system should resolve issues of Shropshire HRCs being used by out of county users.
- Full Council will soon be making a decision on moving out of Shirehall and into the Guildhall. If agreed, SC plans to be moved in Feb/March 2025. This should save £1.3m on heating/yr (Shirehall building is 5 storeys, but SC only uses 3 storeys). Guildhall is a newer build with double glazing and a more appropriate size for what is needed. SC will also use hubs around the county so that staff/members won't need to travel from far corners of county e.g. Ludlow to Shrewsbury, as often in future.

The Chairman thanked SC Cllr Jones for the report.

- d) **Police report**– Council to note report

The police report for Clive was **NOTED**.

e) **Reports from meetings/ training** - Consider reports from Cllrs/Clerk on training/meetings attended. The meeting with Atlas Tower Group was covered under agenda item 60/24b Mobile network coverage in Clive. The Clerk is chasing a meeting with SC re. Wem Road VAS sign. No other meeting reports.

f) **AED checks** – Receive reports from latest AED inspections and agree actions

It was **NOTED** that AED checks had been completed on 05.09.2024 and 19.09.2024, and everything is in order (battery still at 2 bars). These checks were logged for PC records.

g) **Community Speed Watch** – Consider a report and agree actions

It was **NOTED** that the CSW group has run a few sessions on Wem Road and High Street by Hebron Close. A few speeders had been reported, one was caught twice coming into and out of the village. Clerk had asked if police take any additional actions for drivers caught speeding multiple times, no response received yet. SC Cllr Simon Jones told the Council that it was his understanding that police take action if more than 2 warning letters are sent to the same person.

66/24: POLICIES TO APPROVE

- a) Dignity at Work Policy
- b) Action Plan quarterly review
- c) Business Continuity Policy (NEW)

It was **RESOLVED** to approve and (re-)adopt the above policies a, b, c.

67/24: CORRESPONDENCE RECEIVED

It was **RESOLVED** to note the following:

- a) Shropshire Council survey - No action.
- b) Garden waste collection service changes (04.09.2024)
- c) Broadband infrastructure briefing (04.09.2024). No action.
- d) SALC/NALC/SLCC Bulletins, briefings etc. No action.
- e) West Mercia Police fraud warning QR code scams (29.08.2024)
- h) Place Plan project nomination feedback (26.07.2024). It was **AGREED** the Clerk will ask about Village Hub project as it was not included in feedback email.
- i) Roadworks: [Station Rd, Yorton Station, Clive, 22.09.2024 \(OpenReach\)](#) – Works cancelled
- j) Roadworks: [Wayside, Yorton, 02.10.2024 \(OpenReach, pole replacement\)](#) Works cancelled
- k) Roadworks: [Unnamed Road between Preston Brockhurst and Clive, 03.10.2024 \(OpenReach, pole replacement\)](#)
- l) Roadworks: [Jubilee Street, Clive, 14-18.10.2024 \(Scottish Power\)](#).

68/24: FUTURE AGENDA ITEMS

Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. **Councillors are respectfully reminded that this is not an opportunity for debate or decision making.**

- Wem Road VAS sign, Police Safer Road partnership application
- Q2 budget monitoring report
- Initial draft budget 2024-25
- Internal controls checks

69/24: NEXT MEETING – Council to agree

After discussion, it was **RESOLVED** that, subject to venue availability, the next ordinary Council meeting would be held on **Thurs 24th Oct 2024**, 7.30pm at Clive Village Hall.

There being no further business, the Chairman thanked everyone for their participation and closed the meeting at: 21.15pm.

Confirmed as accurate: _____ Chairman Date: _____