

CLIVE PARISH COUNCIL

COUNCIL MINUTES 16 OCT 2025

Minutes of the Clive Annual Council meeting, held in Clive Village Hall on Thurs 16th Oct 2025, at 7.30pm.

Present: Cllrs Adrian Barker, Rob Dennis, Ian Donoghue (Vice Chairman), Sandy Goldwyn (Chairman), Mark Haines-Eynon, Lisa Morgan, Andrew Rushworth, Peter Slark.

In attendance: Lydia Bardsley (Proper Officer), Cllr Alison Williams (Shropshire Council), Rob Piper (RAF Shawbury), James Thompson (Sansaw Estate). Public: 13

Meeting started at 7.30pm

72/25: CHAIRMAN'S WELCOME

The Chairman welcomed everyone and opened the meeting.

73/25: TO RECEIVE APOLOGIES FOR ABSENCE

No apologies.

74/25: DISCLOSURE OF PECUNIARY INTERESTS & DISPENSATION REQUESTS

No interests declared.

75/25: MINUTES

To approve and authorise signing the [Council meeting minutes dated 18 Sept 2025](#).

It was **RESOLVED** to approve and sign the above minutes as a true and accurate record.

It was **RESOLVED** to bring forward agenda item 86/25b: REPORTS (RAF Shawbury).

86/25: REPORTS

b) RAF Shawbury – Consider a report

The Chairman welcomed Rob Piper from RAF Shawbury. In addition to the usual routine reports about drones, [Aries magazine \(edition 3, autumn, available online\)](#), Community Course Projects, and contacts for complaints, he gave the following report, which was **NOTED**:

- **Night Flying reminder**

Next night flying period is 27th Oct to 12th Dec. Night flying periods are usually for seven weeks with three weeks in between periods. There is also information on the RAF Shawbury webpage with contact details for complaints or concerns. Night flying commences typically 30 mins after sunset and may continue until 02:30.

- **Upcoming events**

Planning is well underway for the Christmas Concert at St Chad's Church in Shrewsbury on Tuesday 2 December. Information on how to get tickets, which are free, is on our social media channels. 45 tickets have been requested already, and less than 1/3 seats remain.

- **Airfield Works programme**

All works should be complete by the end of 2025.

- **Hi-Viz for horse riders**

Be Seen Be Safer campaign – RAF Shawbury should soon have new stock of high visibility kit. Please see social media posts, or RAF [Shawbury website](#) for info on ordering kit.

The Chairman thanked Rob for the report and he left the meeting at: 19.32

It was **RESOLVED** to resume the normal order of agenda items.

76/25: SANSAW ESTATE PLANNING PROPOSALS IN CLIVE

Council to receive information from Sansaw estate representatives on planning proposals in Clive

The Chairman welcomed James Thompson from Sansaw Estate to the meeting. He spoke about proposals for development on Station Road in Clive. The following points were made during the discussion:

- Station Road site is CLV010 and was previously put forward but not allocated to SC Local Plan. There has been a change in SC administration and in central government since then.
- Lack of 5 year land supply was put forward as one of the reasons Local Plan was considered unsound.
- There is pressure from central government to develop for economic growth.
- Pre-application was put in to explain to SC what the Estate wants to do.
- Sansaw Estate has submitted an outline application for 25 houses on the CLV010 site next to Field Drive. Hardcopy plans for the proposals were circulated round the Council and members of the public.

Summary of Q&A from the public and Cllrs, and concerns/objections raised:

- It was not known exactly how many affordable houses there will be, but it will meet current requirements.
- 25 houses were proposed to make the site attractive to developers.
- There are possible options to screen the new houses from view when entering the parish from Broughton bank.
- Cllrs refuted the statement that land supply was the reason the Local Plan was withdrawn; SC was pushing houses on smaller communities.
- Clive parish does not have enough amenities or services to support significant development. The bus service has been reduced, shop and Post Office have both closed.
- Practice partner GP at Clive Medical Centre raised capacity concerns. With the proposed Station Rd development and additional residents from the Hadnall development, there will be potentially 1000 new patients wanting to use Clive Medical practice, but it is tiny with little room for existing patients. Estate felt that smaller, piecemeal developments mean new infrastructure is less likely to be warranted.
- Distance of site from the village and lack of pavements will lead to increased traffic through village (additional 50 cars), and exacerbate parking issues for school and surgery.
- Estate has plans for a footpath through development site to Clive CoFE school.
- Water run-off from development will exacerbate flooding issues in west Clive. Residents not convinced eventual drainage scheme will be able to manage this, and gave the example of Hadnall development drainage problems.

It was **NOTED** that the outline planning application will be validated within the next week.

SC Cllr Alison Williams disagreed with the suggestion that new SC administration is happy with the recent influx of speculative housing development proposals. There are concerns it is becoming a 'free for all' situation, e.g. 130 houses are proposed for Shawbury. She is genuinely concerned about pressure on Clive medical centre, and was not convinced that CIL money is guaranteed to be spent within communities to address lack of infrastructure.

James Thompson is happy to speak with residents individually, Clerk to share his contact details.

Chairman thanked James Thompson for sharing this information and thanked members of the public for attending and expressing their views. It was **NOTED** that there are no other specific updates from the Estate at this time. James Thompson and a number of members of the public left the meeting at 19.57.

77/25: OPEN FORUM

A period set aside to allow the public the opportunity to speak on an agenda item (maximum 3 minutes per person). **Public participation is only permitted during this session and is at the Chairman's discretion.**

Members of the public spoke on agenda item 76/25: Sansaw Estate planning proposals in Clive.

- Additional concerns were raised about the scale and density of the proposals, which is not in keeping with rest of village, and highways safety.
- Public meeting proposed for further discussion – Clerk to ask for availability of Village Hall for w/c 27th Oct.
- Proposal to seek advice from a planning consultant.
- Example shared of Weston Lullingfields development which was refused planning permission.

9 members of the public left the meeting at 20.14.

Matters requiring clarification:

- Will Clive's Open Countryside settlement status from last approved Local Plan (SAMDev) remain valid in absence of a more recently approved Local Plan?
- If so, will this status offer any protection from development if Shropshire has less than 5 year land supply?

78/25: GENERAL POWER OF COMPETENCE - Council to resolve that it meets the eligibility criteria

It was **NOTED** that:

- at least two thirds of the total Council members had been elected at the last local elections in May
- the Council Clerk is CiLCA qualified

Therefore it was **RESOLVED** that Clive Parish Council meets the eligibility criteria for the General Power of Competence.

79/25: CLERK REPORT - Consider matters arising since the last Council meeting

The Clerk's report had been circulated previously and was **NOTED**.

80/25: PARISH MATTERS – Council to discuss and agree actions

- a) Council laptop – Council to ratify purchase of new laptop for clerk

It was **NOTED** that a new laptop had been purchased (ASUS Vivobook 15 OLED) from Amazon UK for £499.99 (of which £83.33 VAT). The asset register has been updated.

It was **RESOLVED** to ratify the above purchase. It was **FURTHER AGREED** to wipe/remove hard drive and recycle the old Lenovo laptop.

- b) Digital and data compliance requirements – Review and agree actions

Anti-virus – It was **AGREED** that the built in Windows Defender should be sufficient.

Password manager – Cllr Goldwyn had recommend Bitwarden, Clerk to look into this.

Breakthrough Communications offer data protection course in 3 parts. Clerk to ask fellow Clerks if anyone has done this training.

- c) Martyn's Law – Council to note max capacity for Village Hall and Renshaw's Field

It was **NOTED** that there is no formal capacity for the Hall, but the working assumption is a max of 125 standing. This puts the Village Hall below the threshold for Martyn's law obligations. It was **FURTHER NOTED** that Renshaw's Field outdoor capacity is 499 people and if used as a car park, capacity is 100 cars.

- d) Parish noticeboards – Consider quotes and agree supplier for replacement glass and magnets

After consideration, it was **RESOLVED** to purchase 2 qty acrylic sheets from Plastic People at a cost of £70.07 of which £11.68 VAT incl. delivery.

Magnets – Clerk raised concerns about environmental impact if plastic covered magnets keep falling off and getting lost, but wooden magnets are expensive. After discussion, it was **AGREED** to delegate purchase decision to Clerk, around £10-£20 is acceptable.

- e) AED replacement pads – Council to consider quotes and agree supplier

After consideration, it was **RESOLVED** to purchase 1 qty sets of AED pads from MedUK at a cost of £55 plus VAT. These are to be delivered to AED cabinet if possible. Expired pads will be donated to Wrexham Rural First Responders for training events.

- f) Arrangements for Remembrance Day - Council to agree actions

It was **NOTED** that Cllr Goldwyn has the poppies and these will be displayed around Renshaw's Field. Cllr Goldwyn will contact former Cllr re. collecting soldier silhouette.

- g) Highways concerns (incl. road closures, drainage, parking, damaged school sign etc.) - Council to receive updates and agree actions

Drainage – Reported on Fix My Street by Clerk and SC Cllr Williams. Latter will follow up with David Vasmer (cabinet member) if not resolved after end of the month.

Damaged school wigwag sign – Change of contractor is reason for delay, but work is commencing Weds next week, should be fixed by next Thurs.

A full SC report from SC Cllr Williams had been sent and will be circulated to Cllrs after the meeting.

- h) Speeding - Council to consider VAS data and options for traffic calming on Wem Road

VAS data – This has been downloaded but not analysed yet. **AGREED** to defer to Nov agenda.

81/25: PLANNING APPLICATIONS/APPEALS – Council to agree/ratify responses

None received before publication of the agenda

- a) Any additional planning applications that are published on the [Shropshire Council Planning Portal](#) after publication of the agenda

No new planning applications.

82/25: FLEMLEY PARK TREE PROTECTION ORDER

- a) Council to consider provisional TPO and agree any comments (deadline 02.11.2025)

After discussion, it was **RESOLVED** to SUPPORT with the following comments:

Council considers it a positive step to protect ash and sycamore trees.

83/25: SHROPSHIRE COUNCIL/INSPECTOR PLANNING DECISIONS – Council to note

- a) Address: [Land north of Station Road, Yorton, ref: 25/02931/TEL \(communications mast\)](#) – Prior Approval Required and Approved - NOTED

84/25: FINANCE – Council to consider and approve

- a) Finance reports Sept 2025 (Receipts and Payments, Bank statement, bank reconciliation)
b) Q2 budget monitoring report

It was **RESOLVED** to note and approve the above items a) and b).

85/25: PAYMENTS

- a) Payments to be ratified/approved at the meeting

It was **RESOLVED** to ratify the following payments:

- Clerk reimbursement, ASUS Vivobook 15 laptop, £499.99 (of which 83.33 VAT)

It was **RESOLVED** to approve the following payments:

- Clerk, Oct staffing costs (incl. expenses, additional mileage, and conference costs), £827.74 (no VAT)
- HMRC, Oct PAYE and NICs, £59.47 (no VAT)
- NEST, Oct pension contributions (emp'ee and emp'er), £54.70 (no VAT), by direct debit
- Hugo Fox, Oct website provision, £11.99 (of which £2.00 VAT) – Paid by Direct debit 06.10.2025
- SLCC, annual membership (split 60/40 with Knockin PC), £114.00 (no VAT)
- PWLB, Renshaw's Field loan repayment, £2087.52 (no VAT) – to be paid by direct debit
- PWLB, Village Hall loan repayment, £429.13 (no VAT) – to be paid by direct debit
- Sansaw properties Ltd, Village Hall land rent, £100 (no VAT)
- Unity Trust, monthly account fee, £6.00 (no VAT)

86/25: REPORTS

- a) Sansaw Estates – Consider a report from the estate

This item was covered earlier in the meeting (at the end of item 76/25 Sansaw Estate Planning Proposals), with nothing specific to report.

- b) RAF Shawbury – Consider a report

This item was considered earlier in the meeting after agenda item 75/25 MINUTES.

- c) Shropshire Councillor's Report – Consider a report

This item had been covered earlier in the meeting during item 80/25g Parish matters: Highways Concerns.

- d) Police reports/newsletters – Receive reports and agree any actions

The North Shropshire SNT newsletters for Oct were **NOTED**. It was **NOTED** that a car has been parked on the junction of Wem road into village. Cllrs will pass on details to Clerk to pass onto local SNT.

e) Reports from meetings/training – Consider reports from Cllrs/Clerk on training/meetings attended
Cllr Barker had attended Fundamentals for Cllrs training and found it useful. Clerk had attended Middle Marches Community Land Trust conference. Digital version of Nature Recovery workbook had been shared with the PC. Notes are in the process of being typed up, but key take-aways are:

- Make use of school, local scouts groups, etc., and RAF Shawbury as volunteers for activities.
- Lots of ideas for small things PCs can do, and how to engage people and get them enthused about nature.
- Lots of different avenues for grant-funding –collaboration with other groups is increasingly important criteria for funders.

- Local Housing Needs survey – Community Resource Shropshire have a local housing enabler who is independent and can do surveys for parishes – not available to take on new settlements until Jan 2026 earliest.

It was **AGREED** Clerk will contact Local Housing Enabler and ask if Clive can be added to his waiting list for a survey.

- f) AED checks – Receive reports from latest AED inspections and agree actions

It was **NOTED** that AED checks had been completed on: 20/09/2025, 04/10/2025, 15/10/2025, 17/10/2025, with everything in order. These checks were logged for PC records. It was **NOTED** that there is some confusion with the rota as volunteers got a calendar reminder to do the checks when they'd already been checked 2 days previously. Cllr Goldwyn will double check calendar rota and update if necessary. Replacement AED pads will be ordered as per agenda item 80/25e.

- g) Community Speed Watch – Consider a report and agree actions

No report received.

87/25: CORRESPONDENCE RECEIVED - Council to note/agree actions

- a) SALC weekly briefings (06.10.2025, 13.10.2025) **NOTED**

- b) SALC AGM invite, 29th October 2025 (29.09.2025)

It was **NOTED** that the Clerk will attend the AGM.

- c) SC Parking tariff briefing note (07.10.2025) **NOTED**

- d) Local Nature Recovery Workbook (08.10.2025) **NOTED**

- e) NALC Chief Executive's bulletin (09.10.2025) **NOTED**

- f) SC New Way of Working Together (Memorandum of Understanding (10.10.2025)

It was **NOTED** that SC have given a deadline of 17.10.2025 on responding, but the MOU is not legally binding and it is not a commitment to take on any services or responsibilities at this point in time. Other nearby T&PCs (Grinshill PC and Wem TC) have been in touch to propose discussions/exploration of possible partnership working/joint delivery. Some PCs have responded to say they do not intend to sign anything without more concrete detail, other T&PCs see it as a means of opening up constructive discussions and a starting point for dialogue.

It was **AGREED** that PC will not sign MOU but is open to discussions with other T&PCs.

- g) Roadworks: [Back Lane, Clive, \(13-17.10.2025\) SP Energy Networks](#) **NOTED**

- h) Roadworks: [Unnamed road Clive to High Street Grinshill and unnamed road Grinshill \(20-25.11.2025\)](#) **NOTED**

- i) Roadworks: [Station Rd, Clive \(Severn Trent Water\), \(21.01.2026, 09.30-14.30\)](#) **NOTED**

88/25: FUTURE AGENDA ITEMS

Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. **Councillors are respectfully reminded that this is not an opportunity for debate or decision making.**

- Email issues: Please can Cllrs send Clerk details of any issues, when they occur, what type of device, Android/iPhone, which email platform (Outlook, Gmail etc), error messages, etc.
- Chairs Network meeting 20th Nov 6pm.
- Planning proposals
- Budget 2026-27
- Cllrs Goldwyn and Barker gave apologies for the Nov meeting.

89/25: NEXT MEETING – Council to agree

After discussion, it was **RESOLVED** that the next Council meeting would be held on **Thurs 20th Nov 2025**, 7.30pm at Clive Village Hall.

There being no further business, the Chairman thanked everyone for their participation and closed the meeting at: 21.11pm.

Confirmed as accurate: _____ Chairman Date: _____