

CLIVE PARISH COUNCIL

COUNCIL MINUTES 17 JULY 2025

Minutes of the Clive Annual Council meeting, held in Clive Village Hall on Thurs 17th July 2025, at 7.30pm.

Present: Cllrs Rob Dennis, Ian Donoghue (Vice Chairman), Sandy Goldwyn (Chairman), Mark Haines-Eynon, Andrew Rushworth, Peter Slark.

In attendance: Lydia Bardsley (Proper Officer) Public: 0

Meeting started at 7.30pm

39/25: CHAIRMAN'S WELCOME

The Chairman welcomed everyone and opened the meeting.

40/25: TO RECEIVE APOLOGIES FOR ABSENCE

Apologies had been received from Cllr Lisa Morgan, SC Cllr Alison Williams, and RAF Shawbury. It was **RESOLVED** to note these apologies.

41/25: DISCLOSURE OF PECUNIARY INTERESTS & DISPENSATION REQUESTS

No interests declared.

42/25: MINUTES

To approve and authorise signing the [Council meeting minutes dated 26 June 2025](#).

It was **RESOLVED** to approve and sign the above minutes as a true and accurate record.

43/25: OPEN FORUM

A period set aside to allow the public the opportunity to speak on an agenda item (maximum 3 minutes per person).

Public participation is only permitted during this session and is at the Chairman's discretion.

No members of the public present.

44/25: CLERK REPORT - Consider matters arising since the last Council meeting

The Clerk's report had been circulated previously and was **NOTED**.

45/25: PARISH MATTERS – Council to discuss and agree actions

- a) Post Office – Receive update if available and agree actions

It was **NOTED** that the Clerk had responded to the Post Office consultation on behalf of the PC. SC Cllr Alison Williams is also working on restoring PO service to Clive. No other actions at present.

- b) SC Call for information – Consider and agree response (deadline 18.08.2025)

After discussion, it was **AGREED** that Cllr Haines-Eynon will look at filling in a draft response and circulating for approval over email.

- c) Youth offer questionnaire – Consider and agree a response (deadline 18.07.2025)

Cllr Goldwyn had prepared a draft survey response which the Council considered. After discussion, it was **AGREED** that the Clerk will submit the survey response with the agreed changes.

- d) Mobile Communications mast proposal – Consider community feedback received and agree actions

It was **NOTED** that Atlas Tower Group has only received one survey response so far, and the PC has only received one email objecting to the proposals. It was **NOTED** that Atlas is currently planning to submit a planning application by the end of July and had asked if the PC would write a letter of support to accompany the application. After discussion, it was **AGREED** to write a letter in support of the principle of the proposals.

- e) Parish assets – Renew glass in noticeboards – Council to consider and agree actions

It was **NOTED** that the glass is scratched and difficult to see through in places. It was **AGREED** that Cllr Goldwyn will take measurements and the PC will obtain quotes for replacement acrylic glass for the Sept meeting.

- f) Highways concerns (incl. road closures, parking, damaged school sign etc.) - Council to receive updates and agree actions

Road closures: It was **NOTED** that SC Cllr Alison Williams has reported Severn Trent not removing traffic management signage after "emergency works" on Sherwood Bank, and Clerk had asked that SC Highways (Hayley

Phillips) and Helen Morgan MP be kept in the loop. No further actions at present.

Parking: It was **NOTED** that more examples of illegal and unsafe parking had been witnessed in Clive on 9th July. The Clerk had written to the School about this and sports day incidents as agreed at the June meeting, and had asked the school to make parking provision arrangements for future events. There will also be a strongly-worded segment in the Aug newsletter. It was **AGREED** to monitor and consider next steps, i.e. police enforcement, if things don't improve.

Damaged school wigwag sign: It was **NOTED** that SC Cllr Alison Williams continues to lobby Highways to restore the wigwag as quickly as possible, and has stressed the urgency and safety issue repeatedly. It was **AGREED** to leave this to SC Cllr Williams to progress.

- g) Speed enforcement and VAS signs - Council to receive update on quarterly VAS data and agree actions

Cllr Donoghue went through Q2 VAS data reports for Quarry View and Station Rd.

Key points to note:

- Quarry View VAS had only been functioning again for 2-3 weeks so it is not a complete data set, can't do like for like comparison.
- At both VAS locations, average speed is close to or within 30mph limit
- Percentage-wise there were not many vehicles caught over 40mph
- Volume of vehicles is unusual - both VAS signs captured around 5000 vehicles despite Quarry View data only covering 2-3 weeks vs a full quarter for Station Rd. Cllr Donoghue checked volume figures against previous quarters – Station Rd consistently has around 5000 vehicles, but Quarry View had around 30,000 vehicles in last full quarter 2.

It was **AGREED** to wait until next quarter so we have a full data set to share with the police.

- h) SALC update on future of Neighbourhood Planning funding – Council to consider and agree actions

It was **AGREED** that PC will adapt and send SALC template letter to Helen Morgan MP in support of continuing neighbourhood plan funding.

46/25: PLANNING APPLICATIONS – Council to agree/ratify responses

No applications received.

- a) Any additional planning applications that are published on the [Shropshire Council Planning Portal](#) after publication of the agenda

No additional planning applications requiring PC comments were received after publication of the agenda, however it was **NOTED** that Atlas Tower Group are in the process of putting together an application for the proposed mobile communications mast.

47/25: SHROPSHIRE COUNCIL/INSPECTOR PLANNING DECISIONS – Council to note

- a) Address: [Ivydene, 2 New Street, Clive, ref: 25/02219/AMP](#) (comments not invited) – Grant permission - **NOTED**
- b) Address: [15 Field Drive Clive, ref: 25/02067/AMP](#) (comments not invited) - Grant permission - **NOTED**
- c) Address: [The Access School Holbrook Villa Farm, Clive, ref: 25/02500/DIS](#) (comments not invited) - Pending consideration– **NOTED**

48/25: FINANCE – Council to consider and approve

- a) Finance reports June 2025 (Receipts and Payments, Bank statement, bank reconciliation)

It was **RESOLVED** to note and approve the above.

49/25: PAYMENTS

- a) Payments to be ratified/approved at the meeting

It was **RESOLVED** to approve the following payments:

- July staffing costs (incl. stationary expenses), £784.66 (no VAT)
- HMRC, July PAYE and NICs, £51.02 (no VAT)
- NEST, July pension contributions (emp'ee and emp'er), £52.99 (no VAT), by direct debit.
- Aug staffing costs, £726.84 (no VAT) – to be paid 21.08.2025
- HMRC, Aug PAYE and NICs, £51.02 (no VAT)
- NEST, Aug pension contributions (emp'ee and emp'er), £52.99 (no VAT), by direct debit

- Hugo Fox, July website provision, £11.99 (of which £2.00 VAT) – Paid by Direct debit 07.07.2025
- Hugo Fox, Aug website provision, £11.99 (of which £2.00 VAT) – due 05.08.2025

50/25: POLICIES

- a) Action Plan quarterly review – deferred to September
- b) Planning Protocol
- c) Local Plan Review Committee (Terms of reference)
- d) AED Working Group (Terms of reference)
- e) Press & Media Policy

It was **RESOLVED** to approve the following policies/terms of reference (b-d). Action plan will be reviewed in September.

51/25: REPORTS

- a) Renshaw's Field Association – Receive annual report

The report had been circulated previously and was **NOTED**. It was **AGREED** to add an agenda item to hear from RFA treasurer in September ahead of initial PC budget discussions in October.

- b) Sansaw Estates – Consider a report from the estate

No report received.

- c) RAF Shawbury – Consider a report

The Clerk shared the following update for RAF Shawbury. In addition to the usual routine reports about drones, [Aries magazine \(Summer edition available on Shawbury website\)](#), Community Course Projects, and contacts for complaints, the following was **NOTED**:

- **Night Flying reminder**

Current flying period will continue to 25 July. There is also information on the RAF Shawbury webpage with contact details for complaints or concerns. Night flying commences typically 30 mins after sunset and may continue until 02:30.

- **Helium Balloons reminder**

If events are being held locally involving helium party type balloons, precautions must be taken to prevent their inadvertent release, as loose balloons could endanger aircraft as well as being a hazard to wildlife.

- **Upcoming events**

RAF Shawbury Families Day - Friday 22 Aug (not open to public). Due to the airfield works there will be no flying displays, although there may be a flypast.

- **Airfield Works programme**

Progressing well, should be complete by end 2025.

- **Hi-Viz for horse riders**

Be Seen Be safer campaign - the latest stock of high visibility kit has been distributed. See social media posts, or [RAF Shawbury website](#) for info on ordering kit.

- d) Shropshire Councillor's Report – Consider a report

SC Cllr Alison Williams had circulated a report before the meeting which covered the following:

- SC Local Plan Call for sites
- Falling vaccination rates and improvements to delayed hospital discharges
- Urgent review of Social Housing register
- Third in-house pot hole team added to accelerate repairs
- Park & Ride improvements Shrewsbury
- Working with T&PCs and pilot schemes for service delivery changes in Environmental Maintenance and Street Scene
- Expanding fostering service
- Casework news – damaged wigwag in Clive, restoring Post Office in Clive and Shawbury, reporting Severn Trent traffic management issues.
- Request for help delivering leaflets in Shawbury, Clive & Grinshill

The report was **NOTED**.

- e) Police reports/newsletters – Consider and agree actions

North Shropshire SNT newsletter for July was **NOTED**.

- f) Reports from meetings/training – Consider reports from Cllrs/Clerk on training/meetings attended

Clrs Morgan and Rushworth had attended the SALC Code of Conduct training (3rd July). Chairs network meeting is Thurs 10th July, next date is Sept 11th. SALC Shropshire Together Conference 25th July. No one able to attend, but SALC will share outcome of discussions etc. No other training/meetings attended.

- g) AED checks – Receive reports from latest AED inspections and agree actions

It was **NOTED** that AED checks had been completed on: 09/07/2025 with all in order. These checks were logged for PC records.

- h) Community Speed Watch – Consider a report and agree actions

Clerk shared an update from the coordinator: Nothing significant to note, they are planning on organising further speed watch sites once school holidays start.

52/25: CORRESPONDENCE RECEIVED - Council to note/agree actions

- a) SALC weekly briefings (07.07.2025) **NOTED**
- b) SALC Shropshire Together Conference invite 25.07.2025 (30.06.2025) **NOTED**
- c) North Shropshire Area Committee meeting minutes (27.06.2025) **NOTED**

The following correspondence was received after the agenda was published:

- d) SALC Chairs' Network Meeting invite 11.09.2025 (14.07.2025) **NOTED**
- e) SALC weekly briefing (incl. update on Local Plan) (14.07.2025) – **AGREED** to add Local Plan to Sept agenda
- f) Freedom Fibre contract cancellation (17.07.2025)

53/25: FUTURE AGENDA ITEMS

Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. **Councillors are respectfully reminded that this is not an opportunity for debate or decision making.**

- Co-option for vacant seat
- Local Plan
- Renshaw's Field treasurer update
- Action plan

54/25: NEXT MEETING – Council to agree

After discussion, it was **RESOLVED** that the next Council meeting would be held on **Thurs 18th Sept 2025**, 7.30pm at Clive Village Hall.

There being no further business, the Chairman thanked everyone for their participation and closed the meeting at: 20.25pm.

Confirmed as accurate: _____ Chairman Date: _____