

CLIVE PARISH COUNCIL

COUNCIL MINUTES 21 NOV 2024

Minutes of the Clive Parish Council meeting, held in Clive Village Hall on Thurs 21st Nov 2024, at 7.30pm.

Present: Cllrs Rob Dennis, Ian Donoghue (Vice Chairman), Sandy Goldwyn (Chairman), Mark Haines-Eynon, Paul Hewitt, Lisa Morgan, Peter Slark.

In attendance: Lydia Bardsley (Proper Officer), MAcr Stuart Logan and Robert Piper (RAF Shawbury), Public: 0
Meeting started at 7.30pm

85/24: CHAIRMAN'S WELCOME

The Chairman welcomed everyone and opened the meeting.

86/24: TO RECEIVE APOLOGIES FOR ABSENCE

Apologies had been received from Cllr Andrew Rushworth and SC Cllr Simon Jones. It was **RESOLVED** to note these apologies.

87/24: DISCLOSURE OF PECUNIARY INTERESTS & DISPENSATION REQUESTS

No declarations made.

88/24: OPEN FORUM

A period set aside to allow the public the opportunity to speak on an agenda item (maximum 3 minutes per person).

Public participation is only permitted during this session and is at the Chairman's discretion.

No public present.

89/24: MINUTES

To approve and authorise signing the [Council meeting minutes dated 17 Oct 2024](#).

It was **RESOLVED** to approve and sign the above minutes as a true and accurate record.

It was **RESOLVED** to bring forward agenda item: 97/24b RAF Shawbury Report.

97/24: REPORTS

b) RAF Shawbury - Consider a report

The Chairman welcomed Stuart Logan and Robert Piper to the meeting, and they gave the following report:

- Robert will be replacing Stuart as RAF Shawbury liaison to the PC.
- **Night Flying** - The current night flying period will continue until 5 December. Night flying periods are usually for seven weeks with three weeks in between periods. There will be posts on the RAF Shawbury Facebook/Twitter advising on the night flying periods and they are grateful for the tolerance of this essential training. There is also information on the RAF Shawbury webpage with contact details for complaints or concerns. Night flying will commence typically 30 mins after sunset and may continue until 02:30.
- Helicopter Liaison Group – now 6-monthly newsletter that is sent out to 180 Town/Parish Councils. Regional groups can be addressed by appropriate RAF Shawbury executives if warranted. Contacts for any concerns: [RAF Shawbury Website](#).
Low Flying Complaints: SHY-LowFlying@mod.gov.uk Telephone: 01939 251712
Engagement and Media general enquiries Email: SHY-EngagementMediaTeam@modgovuk.onmicrosoft.com
- **Events:** [Christmas concert St Chad's, Shrewsbury, 03.12.2024](#). Entry will be free but registration for tickets on Eventbrite.com is essential, and paper or electronic copies will need to be shown to gain entry to the concert.
- **Airfield Works Programme** - Progressing well. These works will maintain the airfield operating surfaces for many more years to ensure our flying training continues. Where possible the main Contractor is sub-contracting local companies to bring benefit to the local area and lower the carbon footprint wherever possible.
- **Hi-Vis kit for riders:** Recent restock of hi-vis has all been allocated and will be distributed over the

next few days. Watch social media posts (Facebook and X) or [RAF Shawbury website](#) (scroll to High Visibility Campaign section), for more information.

- **Aries Magazine** - The [Autumn Edition \(2024 Edition 3\) is available online here](#). The next edition is due to be available in early December.
- **Drones** - If anyone flies a drone/model aircraft locally [please check the Drone Code](#) which is available on the CAA website. There are restrictions near all airfields, civil and military, regarding the flying of drones and model aircraft.
- **Course Community Projects** - RAF Shawbury will be renewing list of Community Projects ready for the new year. If there are ideas for Community Projects for 2025 please let them know. Usually, trainees are available to help for a day. Please be flexible with dates as time for course projects is timetabled.

The Chairman thanked Stuart and Robert for their report and they left the meeting at: 19.34

It was **RESOLVED** to resume the normal order of agenda items.

90/24: CLERK REPORT - Consider matters arising since the last Council meeting

The Clerk's report had been circulated previously and was **NOTED**.

91/24: PARISH MATTERS – Council to discuss and agree actions

a) Shropshire Local Plan Review – Receive update on Inspector examination and agree any actions

It was **NOTED** that the remaining examination hearings had been cancelled by Inspectors due to “significant concerns about the soundness of the Plan in respect of a number of areas”. It is not known what this means for Clive at present. It was **AGREED** that the PC will closely monitor the situation and be ready to take action as needed. The PC will communicate updates with the parish as they become available.

b) Mobile network coverage in Clive – Receive update from Atlas Tower Group, consider community feedback on proposals, and agree actions

The Council **NOTED** the update from ATG on their communications with landowners. It was **FURTHER NOTED** that “stealth/tree” masts were unfortunately not an option due to costs and maintenance requirements, difficulties with site sharing, and environmental impact. Other options to help camouflage the mast were painting the structure and planting schemes around the compound (a longer term solution).

It was **NOTED** that residents had been notified of proposals via the local newsletter and the PC website, and had been encouraged to send feedback. No further comments had been received to date.

c) Gov.uk domains – Council to receive update on gov.uk domain website and emails, and agree next steps for preparing for transfer

It was **NOTED** that the Clerk had put in the application for the following domain name: clive-pc.gov.uk and had applied for the govt CDDO funding discount as well, which appears to have been accepted. The Clerk has asked Hugo Fox about migrating content and backups and they have advised copying all content over into Word documents as each website has to be created manually. I.e. They will not be migrating the PC's content over to the new domain for us, though they can do this at a cost. It was **AGREED** the Clerk will seek clarification on why it would not be the same website but with a different domain, rather than having to rebuild the website from scratch.

Hugo Fox is awaiting confirmation that the chosen domain name has been accepted by CDDO. Clerk will then start the process for setting up the email accounts with Cloud Next.

The PC considered the guidance from Parish Domain Helper Service on getting set up. It was **AGREED** that Cllr Goldwyn will help Clerk with the preparatory work (website content list, backups, content updates, etc.) before moving content over to the new domain.

It was **AGREED** that the PC would wait to set a go live date depending on progress of suppliers. Once agreed, this will be communicated in newsletters, PC website, local social media, noticeboards, Friday Post, etc. The Clerk will also ask Hugo Fox about a redirect message on old website domain.

d) Christmas tree on Renshaw's Field – Council to agree contribution to RFA towards cost of tree

It was **RESOLVED** to make a contribution of 50% towards a Christmas tree for Renshaw's Field, up to a maximum of

£50. RFA will purchase the tree in December and share a receipt with the PC. Given there is no Council meeting in December, RFA have confirmed it is ok for the PC to make contribution payment after the January PC meeting.

e) Freedom Fibre – Council to receive update on request to relocate utility pole on Station Road and agree any actions

Correspondence between a resident, SC Cllr Jones, and Freedom Fibre was **NOTED**, as well as correspondence between the PC and the resident. It was **AGREED** that the PC will send a note to Freedom Fibre to support SC Cllr Jones' request to review the location of the pole. The Clerk will notify resident that all appropriate action has been taken.

f) Highways concerns (incl. road closures) - Council to receive updates and agree actions

It was **NOTED** that there are no highways concern at present.

g) VAS signs and police speed enforcement - Council to receive updates and agree actions

It was **NOTED** that Cllrs will dismantle the Quarry View VAS equipment and arrange for it to be shipped to MMD. Clerk will contact MMD to update them. It was **AGREED** that Cllrs will be reimbursed as soon as possible (in between meetings) for the courier costs.

h) Wem Rd VAS sign police funding – Council to receive update on police funding, consider project costs and match-funding amount, and agree actions

It was **NOTED** that police could only offer funding of £1000, and that the cost of extended warranty is also more than previously believed. After discussing the various options, it was **AGREED** that the PC will postpone this project until next financial year and consider applying again for police funding at earliest opportunity. The Clerk will update the police, SC, and VAS supplier.

92/24: PLANNING APPLICATIONS – Council to agree responses

No applications received.

93/24: SHROPSHIRE COUNCIL PLANNING DECISIONS – Council to note

It was **RESOLVED** to note the following planning decisions.

- a) Address: [Proposed Residential Development Land East Of Clive Hall, ref: 24/02959/FUL](#) – Pending consideration
- b) Address: [Fernleigh, High Street, Clive, ref: 24/03287/REF, \(Inspectorate ref: APP/L3245/D/24/3347742\)](#) – Appeal dismissed
- c) Address: [La Chaumiere, 1 Wem Road, Clive, ref: 24/03567/FUL](#) - Refused

94/24: CONSULTATIONS

- a) [Shropshire Council Review of Banners, Bunting and Festive lighting Policy and Process](#) (deadline: 18.12.2024)

It was **RESOLVED** that no response is needed.

- b) [Government consultation on remote meetings and proxy voting](#) (deadline: 19.12.2024)

It was **RESOLVED** that Cllr Goldwyn will draft a response and circulate for approval.

95/24: FINANCE – Council to consider and approve

- a) Finance reports Oct 2024 (Receipts and Payments, Bank statement, bank reconciliation)

It was **RESOLVED** to note and approve the above.

- b) Draft budget 2025-26 – Council to consider updated budget and provisionally agree

It was **NOTED** that the budget had been revised in accordance with recent government budget announcements, and advice from SC re. contested election costs. After discussion, it was **RESOLVED** to provisionally approve the revised draft budget for 2025-26, with a proposed precept of £18,826 (6.9% increase on the 2024-25 precept). This will be reviewed again in Jan 2025 when SC figures for Council taxbase are known and the impact on band D Council tax equivalent can be calculated and assessed.

- c) Clive & Grinshill newsletter donation request

After discussion it was **RESOLVED** to make a donation of £175.00, using the power of Local Government Act, 1972, s. 137. It was **FURTHER RESOLVED** that this expenditure is commensurate with the public benefit.

- d) Internal controls checks – Council to arrange

Cllr Hewitt reported that all checks had been completed and no issues were raised.

96/24: PAYMENTS

a) Payments to be approved at the meeting

It was **RESOLVED** to approve the following payments:

- Clerk, Nov staffing costs (incl. expenses and National salary award backpay), £926.82 (no VAT)
- NEST, Nov pension contributions (emp'ee and emp'er), £68.73 (no VAT), by direct debit.
- HMRC, Nov PAYE and NICs, £80.90 (no VAT)
- Hugo Fox, website provision (Nov), £11.99 (of which £2.00 VAT) – paid 05.11.2024 by direct debit
- Hugo Fox, website provision (Dec), £11.99 (of which £2.00 VAT) – to be paid 05.12.2024 by direct debit
- Clive & Grinshill newsletter, £175.00 (no VAT). NB. It was **NOTED** that the newsletter committee have new bank details.
- Clerk, Dec staffing costs, £738.44 (no VAT) – to be paid 19.12.2024
- HMRC, Dec PAYE and NICs, £6.40 (no VAT) – to be paid 19.12.2024
- NEST, Dec pension contributions (emp'ee and emp'er), £52.99 (no VAT), to be paid by direct debit
- Cloud Next, Gov.uk email account hosting (25x 2GB storage for 2 years), £107.97 (of which £17.99 VAT). NB. It was **NOTED** that the PC should not need to pay the full amount if Cloud Next claims the £100 CDDO govt discount.

97/24: REPORTS

a) Sansaw Estates – Consider a report from the estate

The report from Sansaw was **NOTED**.

b) RAF Shawbury - Consider a report

This item was covered earlier in the meeting, after agenda item 89/24 (Minutes).

c) Shropshire Councillor's Report - Consider a report from SC Cllr Simon Jones

No report received as SC Cllr had given his apologies.

d) Police report – Consider report if available

The police charter report was considered and **NOTED**. It was **FURTHER NOTED** that Wem SNT will be doing a drop in session at Clive Village Hall on Fri 22nd Nov from 6-7pm, and then Grinshill Village Hall from 7pm-8pm.

e) Reports from meetings/training - Consider reports from Cllrs/Clerk on training/meetings attended

The Clerk reported on the webinar from Parish Domain Helper Service (05.11.2024) which had answered lots of questions and had provided useful guidance for the next steps for the PC's move to a .gov.uk domain.

f) AED checks – Receive reports from latest AED inspections and agree actions

It was **NOTED** that AED checks had been completed on 01/11/2024, and 13/11/2024 and everything is in order (battery still at 2 bars). These checks were logged for PC records.

g) Community Speed Watch – Consider a report and agree actions

It was **NOTED** that the Clerk had promoted volunteer recruitment in the Dec newsletter. No other updates.

98/24: CORRESPONDENCE RECEIVED

It was **RESOLVED** to note the following:

- a) SALC briefings (21.10.2024 and 19.11.2024)
- b) SC Fix my Street improvements update (22.10.2024)
- c) NALC Chief Exec bulletins – Local Govt Services Pay Agreement 2024-25 (24.10.2024) and Govt consultations (25.10.2024)
- d) SC Local Plan Inspector Hearings cancellation (31.10.2024)
- e) SALC Chairs' Network meeting invite (06.11.2024)
- f) SALC update re. budget, Employer NICs, and NALC advice note (06.11.2024)
- g) SC Fly tipping briefing (11.11.2024)
- h) West Mercia police – uninsured drivers (11.11.2024), anti-social behaviour (18.11.2024)
- i) Network Rail works in Clive from 16-17.11.2024, 11pm-9am (12.11.2024)
- j) Network Rail works in Clive (from 23-24.11.2024, 10pm – 6.30am AND 25.11.2024 - 01.12.2024, 10pm – 6.30am)

- k) Breakthrough communications training opportunities (12.11.2024)
- l) SALC weekly briefing (12.11.2024)
- m) Project Gigabit update (13.11.2024)
- n) SALC Chairs' Network meeting invite 15.01.2025 (14.11.2024)
- o) Road closure: Unnamed road through Yorton, Clive (04-12.11.2024) Freedom Fibre)

99/24: FUTURE AGENDA ITEMS

Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. **Councillors are respectfully reminded that this is not an opportunity for debate or decision making.**

- LPR examination/hearings update
- Update on .gov.uk website domain and emails
- Finalise 2025-26 budget, precept request and band D council tax equivalent
- Cllrs raised concerns about tree branches pressing on possible power line on Back Lane. Cllr Goldwyn will check this.

100/24: NEXT MEETING – Council to agree

After discussion, it was **RESOLVED** that the next ordinary Council meeting would be held on **Thurs 16th Jan 2025**, 7.30pm at Clive Village Hall.

There being no further business, the Chairman thanked everyone for their participation and closed the meeting at: 8.45pm.

Confirmed as accurate: _____ Chairman Date: _____